**EMPLOYEE SECURITY SURVEY**

This survey will help detect Security Problems in your building or at an alternate worksite.

Please fill out this form and submit it to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

It will be reviewed to help determine where the potential for major security problems lie. NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WORK LOCATION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check Y (yes) or N (no) for all the situations or conditions in your workplace that may be associated with causing an unsafe worksite:

\_\_\_ There is a written policy to follow for addressing general security problems.

\_\_\_ There is a written policy on how to handle a violent co-worker or client.

\_\_\_ There is a procedure to request the assistance of a co-worker.

\_\_\_ There is a procedure to request the assistance of police.

\_\_\_ I have received a verbal threat.

\_\_\_ I have witnessed a threat of violence.

\_\_\_ There is a procedure to deal with or report harassment.

\_\_\_ I work alone.

\_\_\_ No notification is given to anyone when I finish work.

\_\_\_ There is an adequate alarm system.

\_\_\_ There is adequate security in and out of building.

\_\_\_ There is adequate security in the parking lot.

\_\_\_ I have been assaulted by a co-worker.

\_\_\_ I have witnessed incidents of violence between co-workers.

Please describe any of the above or additional unsafe work conditions that you have experienced.

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**Security Survey (cont.)**

Are violence-related incidents worse during shiftwork, on the road, or in other situations? Please specify:

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Where in your building or worksite would a violence-related incident most likely occur? (Check

all that apply.)

\_\_\_ lounge

\_\_\_ exits

\_\_\_ deliveries

\_\_\_ private offices

\_\_\_ parking lot

\_\_\_ bathroom

\_\_\_ entrance

\_\_\_ other (specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever noticed a situation that could lead to a violent incident?

Have you missed work because of a potential violent act(s) committed during your course of employment?

Do you receive workplace violence-related training or assistance of any kind?

Has anything happened recently at your worksite that could have led to violence?

If yes, can you comment about the situation?

Has the number of violent co-workers or clients increased in your workplace?