**Host Employer Facility Inspection Checklist**

(For use by staffing agencies)

Staffing agencies can use the following checklist to assess conditions at a host employer’s facility prior to assigning temporary workers to the facility, determine the hazards that temporary workers will be exposed to, and evaluate the host employer’s safety program. After completing this checklist, the host employer and staffing agency should collaborate to determine each party’s respective responsibilities for temporary worker safety and training. This checklist is designed for general industry workplaces with limited application for construction sites.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Location: | |  |  |  | Date: | |  |  |
|  |  | |  |  |  |  |  |  |  |
|  | Host employer representative: | |  |  |  | Staffing agency representative: | | |  |
|  |  | |  |  |  |  |  |  |  |
|  | **Temporary Worker Assignments** | | **Yes** | **No** | |  | **N/A** | **Comments** |  |
|  | Will temporary workers be involved in or exposed to | |  |  |  |  |  |  |  |
|  | any of the following activities and hazards? | |  |  |  |  |  |  |  |
|  |  | Air contaminants above permissible exposure |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | limits |  |  |  |  |  |  |  |
|  |  | Chemical hazards (handle, use, or work near) |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Cleaning up chemical spills |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Confined space entry |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Driving for company business |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Emergency response |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Exposure to blood and bodily fluids (e.g., |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | during first aid or cleanup operations) |  |  |  |  |  |  |  |
|  |  | Fighting incipient-stage fires |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Flammable liquids |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Handling or using hazardous materials (e.g., |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | compressed gases, acetylene, hydrogen, |  |  |  |  |  |  |  |
|  |  | nitrous oxide, LPG, or ammonia) |  |  |  |  |  |  |  |
|  |  | Hazardous noise (above 85 dB) |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Hazardous waste operations |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Hot work (e.g., welding, cutting, brazing) |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Lifting heavy objects/materials |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Live electrical work |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Lockout/tagout |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Machinery service and/or maintenance |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Operating forklifts |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Operating hand and portable power tools |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Operating machinery |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Operating or working near cranes |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Operating processes with extremely |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | hazardous chemicals |  |  |  |  |  |  |  |
|  |  | Painting and spraying |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Performing first aid |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Process safety management |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Repetitive motion hazards |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Shipping or transporting hazardous materials |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Using ladders |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Using personal protective equipment (PPE) |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Working at heights above 4 ft. |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Working in cold conditions |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Working in hot conditions |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Working outdoors |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | **Written Programs and Policies** | | **Yes** | **No** | |  | **N/A** | **Comments** |  |
|  | OSHA “Job Safety and Health—It’s the Law!” poster | |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | (or state equivalent) is posted in a prominent location | |  |  |  |  |  |  |  |
|  | Company has an injury and illness prevention | |  |  | |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | program | |  |  |  |  |  |  |  |

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|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| A safety manual is available to employees and | |  |  |  |  |
|  |  |  |  |
| regularly updated | |  |  |  |  |
| Safety rules and policies are followed and enforced | |  |  |  |  |
|  |  |  |  |
| consistently | |  |  |  |  |
| Company has a safety committee that meets | |  |  |  |  |
|  |  |  |  |
| regularly |  |  |  |  |  |
| Employees can submit safety suggestions and report | |  |  |  |  |
|  |  |  |  |
| hazards without fear of reprisal | |  |  |  |  |
| Drug- and alcohol-free workplace policy in place and | |  |  |  |  |
|  |  |  |  |
| enforced |  |  |  |  |  |
| The company has a written program for each of the | |  |  |  |  |
| following OSHA-required topics if applicable to the | |  |  |  |  |
| facility: |  |  |  |  |  |
|  | Bloodborne pathogens |  |  |  |  |
|  |  |  |  |
|  | Confined spaces (permit-required) |  |  |  |  |
|  |  |  |  |
|  | Electrical safety |  |  |  |  |
|  |  |  |  |
|  | Emergency Action |  |  |  |  |
|  |  |  |  |
|  | Fall protection (construction) |  |  |  |  |
|  |  |  |  |
|  | Fire prevention (when required) |  |  |  |  |
|  |  |  |  |
|  | Hazard communication (worker right-to- |  |  |  |  |
|  |  |  |  |
|  | know) |  |  |  |  |
|  | HAZWOPER |  |  |  |  |
|  |  |  |  |
|  | Hearing conservation |  |  |  |  |
|  |  |  |  |
|  | Lockout/tagout (control of hazardous |  |  |  |  |
|  |  |  |  |
|  | energy) |  |  |  |  |
|  | Portable fire extinguishers |  |  |  |  |
|  |  |  |  |
|  | Powered platforms |  |  |  |  |
|  |  |  |  |
|  | Process safety management for highly |  |  |  |  |
|  |  |  |  |
|  | hazardous chemicals |  |  |  |  |
|  | Respiratory protection |  |  |  |  |
|  |  |  |  |
|  | Toxic and hazardous substances (e.g., |  |  |  |  |
|  |  |  |  |
|  | lead, asbestos) |  |  |  |  |
|  | Trenching (construction) |  |  |  |  |
|  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Recordkeeping** |  | **Yes** | **No** | **N/A** |  | **Comments** |  |
|  | OSHA 300 Logs complete and up to date |  |  |  |  | | |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | | |  |
|  | OSHA Form 300A posted from Feb. 1 to Apr. 30 of |  |  |  |  | | |  |
|  |  |  |  |  |  |  |  |
|  | each year |  |  |  |  |  |  |  |
|  | Job hazard analysis records available |  |  |  |  | | |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | | |  |
|  | Written PPE hazard assessment available |  |  |  |  | | |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | | |  |
|  | Training records available |  |  |  |  | | |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | | |  |
|  | Equipment inspection records available |  |  |  |  | | |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | | |  |
|  | Medical surveillance records kept as required |  |  |  |  | | |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | | |  |
|  | OSHA enforcement history available for review |  |  |  |  | | |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | | |  |
|  | Other required records maintained |  |  |  |  | | |  |
|  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Incident Response and Investigation** |  | **Yes** | **No** | **N/A** |  | **Comments** |  |
|  | Procedures in place to get necessary medical |  |  |  |  | | |  |
|  |  |  |  |  |  |  |  |
|  | treatment for injured employees |  |  |  |  |  |  |  |
|  | Causes of near misses and incidents are |  |  |  |  | | |  |
|  |  |  |  |  |  |  |  |
|  | investigated and corrective actions implemented |  |  |  |  |  |  |  |
|  | Return-to-work and/or light-duty programs available |  |  |  |  | | |  |
|  |  |  |  |  |  |  |  |
|  | for injured employees |  |  |  |  |  |  |  |

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|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Workers’ Compensation** | **Yes** | **No** | **N/A** | **Comments** |  |
|  | Company is covered by workers’ compensation |  |  |  |  |  |
|  |  |  |  |  |  |
|  | insurance |  |  |  |  |  |
|  | Company’s EMR is at or below the industry average |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Company has a written Injury and Illness Prevention |  |  |  |  |  |
|  |  |  |  |  |  |
|  | Program (if required by state workers’ compensation |  |  |  |  |  |
|  | rules) |  |  |  |  |  |
|  | **Housekeeping** | **Yes** | **No** | **N/A** | **Comments** |  |
|  | Floors free of clutter, debris, and other trip hazards |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Floors free of grease, liquid, and other slip hazards |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Aisles unobstructed and sufficiently wide |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Stairways, aisles, and working areas sufficiently |  |  |  |  |  |
|  |  |  |  |  |  |
|  | illuminated |  |  |  |  |  |
|  | Waste properly disposed and trash receptacles |  |  |  |  |  |
|  |  |  |  |  |  |
|  | emptied regularly |  |  |  |  |  |
|  | Facility maintained in a clean and sanitary condition |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Emergency Preparedness & Response** | **Yes** | **No** | **N/A** | **Comments** |  |
|  | Exit routes clearly marked and unobstructed |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Emergency lighting for exit routes adequate |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | No locked or barred exits restricting escape |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Workers trained in escape procedures and |  |  |  |  |  |
|  |  |  |  |  |  |
|  | evacuation routes |  |  |  |  |  |
|  | Fire extinguishers accessible and in good working |  |  |  |  |  |
|  |  |  |  |  |  |
|  | condition |  |  |  |  |  |
|  | Emergency drills conducted periodically |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **First Aid & Medical Treatment** | **Yes** | **No** | **N/A** | **Comments** |  |
|  | Emergency eyewash available if necessary |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | First-aid kits accessible and first aid–trained |  |  |  |  |  |
|  |  |  |  |  |  |
|  | employees on site |  |  |  |  |  |
|  | Workers trained on procedures for medical |  |  |  |  |  |
|  |  |  |  |  |  |
|  | emergencies in the workplace |  |  |  |  |  |
|  | **Chemical Safety** | **Yes** | **No** | **N/A** | **Comments** |  |
|  | Safety data sheets available for all chemicals to |  |  |  |  |  |
|  |  |  |  |  |  |
|  | which employees could be exposed |  |  |  |  |  |
|  | Written hazard communication plan available |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Chemical inventory list is up to date and complete |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Chemicals properly labeled |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Chemicals stored, handled, and disposed safely |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Workers are not exposed to air contaminants at |  |  |  |  |  |
|  |  |  |  |  |  |
|  | levels above the permissible exposure limit (PEL) |  |  |  |  |  |
|  | **Electrical Safety** | **Yes** | **No** | **N/A** | **Comments** |  |
|  | Electrical control panels clearly identified and |  |  |  |  |  |
|  |  |  |  |  |  |
|  | secured |  |  |  |  |  |
|  | No exposed live electrical parts or wiring |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |

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|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Fixed wiring and extension cords used properly |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Wiring and extension cords in good condition and |  |  |  |  |  |
|  |  |  |  |  |  |
|  | free of fraying, broken grounding pins, and other |  |  |  |  |  |
|  | hazards |  |  |  |  |  |
|  | **Fall Prevention** | **Yes** | **No** | **N/A** | **Comments** |  |
|  | Fall protection is provided for all fall hazards of 4 ft of |  |  |  |  |  |
|  |  |  |  |  |  |
|  | more in general industry and 6 ft or more in |  |  |  |  |  |
|  | construction |  |  |  |  |  |
|  | Floor openings and apertures enclosed, covered, or |  |  |  |  |  |
|  |  |  |  |  |  |
|  | guarded |  |  |  |  |  |
|  | Fall hazards above dangerous equipment or |  |  |  |  |  |
|  |  |  |  |  |  |
|  | substances are covered or guarded |  |  |  |  |  |
|  | Ladders are in good condition and used properly |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Stairways have sturdy railings on all open sides |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Machine Safety** | **Yes** | **No** | **N/A** | **Comments** |  |
|  | All necessary guards in place on machinery |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | No bypassing or removing guards except by trained |  |  |  |  |  |
|  |  |  |  |  |  |
|  | mechanics during service or maintenance |  |  |  |  |  |
|  | Lockout/tagout procedures in place for service and |  |  |  |  |  |
|  |  |  |  |  |  |
|  | maintenance of machinery |  |  |  |  |  |
|  | START and STOP controls for all machines in easy |  |  |  |  |  |
|  |  |  |  |  |  |
|  | reach of operator |  |  |  |  |  |
|  | All controls guarded against accidental startup |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Machinery in good working condition |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Noise** | **Yes** | **No** | **N/A** | **Comments** |  |
|  | Employees exposed to noise levels above an 8-hour |  |  |  |  |  |
|  |  |  |  |  |  |
|  | time-weighted average of 85 dB |  |  |  |  |  |
|  | Employees exposed to hazardous noise provided |  |  |  |  |  |
|  |  |  |  |  |  |
|  | with sufficient hearing protection |  |  |  |  |  |
|  | Employees exposed to hazardous noise are provided |  |  |  |  |  |
|  |  |  |  |  |  |
|  | with baseline and annual audiometric testing |  |  |  |  |  |
|  | **Environmental Conditions** | **Yes** | **No** | **N/A** | **Comments** |  |
|  | Employees work in hot conditions |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Employees working in hot conditions have access to |  |  |  |  |  |
|  |  |  |  |  |  |
|  | water, rest, and shade |  |  |  |  |  |
|  | Employees work in cold conditions |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Employees working in cold conditions have |  |  |  |  |  |
|  |  |  |  |  |  |
|  | appropriate clothing and outerwear |  |  |  |  |  |
|  | Work areas are sufficiently ventilated |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Confined Spaces** | **Yes** | **No** | **N/A** | **Comments** |  |
|  | Facility contains permit-required confined spaces |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Only trained and authorized persons permitted to |  |  |  |  |  |
|  |  |  |  |  |  |
|  | enter permit-required confined spaces |  |  |  |  |  |
|  | Confined spaces clearly marked with signage |  |  |  |  |  |
|  |  |  |  |  |  |
|  | instructing unauthorized persons not to enter |  |  |  |  |  |
|  | **Material Handling** | **Yes** | **No** | **N/A** | **Comments** |  |
|  | Materials stacked and stored in a safe and stable |  |  |  |  |  |
|  |  |  |  |  |  |
|  | manner |  |  |  |  |  |
|  | Employees use safe lifting practices |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Lifting assistance devices (e.g., hand trucks) |  |  |  |  |  |
|  |  |  |  |  |  |
|  | available |  |  |  |  |  |

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|  |  |  |
| --- | --- | --- |
| Loading docks free of hazards |    |  |
|  |  |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Forklifts** | |  | **Yes** | **No** | **N/A** |  | **Comments** |  |
|  | Forklift operators are properly trained and certified | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  | Forklifts are not modified without manufacturer | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | permission | |  |  |  |  |  |  |  |
|  | Forklifts used within rated load capacity | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  | Vehicle and pedestrian aisles clearly defined and | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | marked |  |  |  |  |  |  |  |  |
|  | Defective forklifts are removed from service until | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | repaired |  |  |  |  |  |  |  |  |
|  | **Personal Protective Equipment (PPE)** | |  | **Yes** | **No** | **N/A** |  | **Comments** |  |
|  | Written hazard assessments conducted to determine | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | necessary PPE for all workers | |  |  |  |  |  |  |  |
|  | Workers provided with all necessary PPE | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  | Workers wear all required PPE consistently | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  | PPE is in good condition and properly stored and | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | maintained | |  |  |  |  |  |  |  |
|  | Fit-testing and medical evaluations performed for | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | employees who wear respirators | |  |  |  |  |  |  |  |
|  | **Vehicle Safety** | |  | **Yes** | **No** | **N/A** |  | **Comments** |  |
|  | Company has a safe driving policy | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  | Safe driving policy includes distracted driving | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | prevention | |  |  |  |  |  |  |  |
|  | Company vehicles are inspected regularly and in | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | good working condition | |  |  |  |  |  |  |  |
|  | **Ergonomics** | |  | **Yes** | **No** | **N/A** |  | **Comments** |  |
|  | Work stations do not place employees in awkward | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | postures |  |  |  |  |  |  |  |  |
|  | Repetitive motion hazards are controlled through | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | task rotation or other effective means | |  |  |  |  |  |  |  |
|  | Company has a program to prevent musculoskeletal | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | disorders (MSDs) among employees | |  |  |  |  |  |  |  |
|  | **Training** | |  | **Yes** | **No** | **N/A** |  | **Comments** |  |
|  | Workers are trained to identify hazards and follow | |  |  |  |  |  |  |  |
|  | safe work practices in the following subjects, if | |  |  |  |  |  |  |  |
|  | applicable to the job and/or facility: | |  |  |  |  |  |  |  |
|  | General facility safety policies and procedures | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Aerial lifts |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Asbestos |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Bloodborne pathogens |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Cold stress |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Confined spaces (permit-required) |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Cranes, derricks, and slings |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Electrical safety |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Emergency planning |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Fire extinguisher use |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | First aid |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Forklifts |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Hazard communication |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | HAZWOPER |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Heat stress |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Lockout/tagout |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Machine safety |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | Noise exposure |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  | PPE safe use, care, and storage |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

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|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | Powered platforms |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  | Process safety management |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  | Respiratory protection |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  | Toxic and hazardous substances (lead, |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  | asbestos, etc.) |  |  |  |  |  |
|  |  | Welding, cutting, and brazing |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  | Workplace violence |  |  |  |  |  |
|  |  |  |  |  |  |
|  | Training for temporary workers is identical or | |  |  |  |  |  |
|  |  |  |  |  |  |
|  | equivalent to that of employees of the host employer | |  |  |  |  |  |
|  | Refresher training given as required by regulations, | |  |  |  |  |  |
|  |  |  |  |  |  |
|  | when procedures change, when employee | |  |  |  |  |  |
|  | knowledge or use of procedures is inadequate, and | |  |  |  |  |  |
|  | as needed (e.g., after an incident) | |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**Conditions that must be corrected prior to temporary worker assignment to the facility:**

**Additional Comments:**

**Host employer representative signature:**

**Staffing agency representative signature:**

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